DEPARTMENT OF THE ARMY
JOINT FORCE HEADQUARTERS - MONTANA
1956 MOUNT MAJO STREET
FORT HARRISON MT 59636-9725

MONTANA ARMY NATIONAL GUARD
Full-Time National Guard Duty for Operational Support (FTNGD-OS)
Job Announcement

Job Announcement #	ADOS 27-03
Opening Date	06 October 2026
Closing Date	05 November 2026
Position Title	Yellow Ribbon Reintegration Program Coordinator
Duty MOS / AOC	00F (*MOS Immaterial*)
Grade Authorization	Min Grade: E-5 / SGT
	Max Grade: E-6 / SSG
Organization	J9 Family Programs, JF HQS-MT
Duty Location	Fort Harrison, MT
Tour Authority	Full-Time National Guard Duty - Operational Support (FTNGD-OS) | 32 U.S.C. § 502(f)(2)
Selecting Official	Mr. Joshua Jopling
Duty Description POC	Mr. Joshua Jopling | (406) 324-3239 | joshua.w.jopling.civ@army.mil

PERSONNEL ELIGIBLE FOR CONSIDERATION

Areas of Consideration	
Area I	Soldiers who have been accessed into the MTARNG AGR Program and have completed more than 18 months of their initial AGR tour.
Area II	Soldiers who are current members of the MTARNG. Soldiers serving on a One-Time Occasional Tour (OTOT) and AGRs who have completed less than 18 months of their Initial Stabilization tour.

SECTION I: ELIGIBILITY REQUIREMENTS

To be eligible for this position, applicants must meet all eligibility requirements as of the closing date. Applications will be screened against criteria in NGB-ARH Policy Memo #24-012, AR 40-50, Chapter 3 and AR 135-200. Applications meeting the screening criteria will be forwarded to the selecting official;

applications not meeting the screening criteria will not be considered and applicants will be notified in memorandum format.

Requirement Area	Policy & Eligibility Criteria
Active Service Limit	Soldiers must not have more than 17 years of Active Federal Service (AFS) or qualify for separation pay as a result of being placed on orders.
Personnel Status	Must not be under a Suspension of Favorable Personnel Actions (FLAG).
Position of Significant Trust (POSTA)	Must meet suitability requirements for assignment to a Position of Significant Trust and Authority (POSTA) and submit a signed POSTA certification memorandum.
Background Check	Must complete and submit a DD Form 369 (Police Record Check) and be able to pass all required background investigations.
Fitness & Body Composition	Must have met waist-to-height ratio (WHtR) standards and taken a record, passing Army Fitness Test (AFT) within 6 months of the FTNGD-OS order start date.
Medical Readiness	○ Must have a current (*completed within the last 12 months*) physical health assessment (PHA) with no deficiencies. ○ Soldiers with any unresolved medical issues, including temporary profiles, are ineligible for a tour. ○ Must have a current HIV screening IAW the requirements of AR 600-110. ○ A Soldier with a permanent P3 or P4 profile must have been found fit for retention in their Primary Military Occupational Specialty (PMOS). ○ Pregnant Soldiers with an MRC3 classification are eligible to apply and compete for FTNGD-OS tours.
Service Obligation & Tour Length	○ Must have at least a 6-month remaining service obligation upon the start of the tour. ○ Projected Tour length: Through 30 September 2027. ○ **All orders are subject to the availability of funds.**

SECTION II: CONDITIONS OF ACCEPTING THIS POSITION

Acceptance of this FTNGD-OS position constitutes agreement to the following terms and operational conditions:

Category	Condition of Service
Unit Training	May attend Drill and/or Annual Training IAW PPOM 24-012, Enclosure 2, Paragraph 11 and AR 135-200.
Commuting	Must be willing to live within the established commuting distance of the duty location.

Category	Condition of Service
Travel	Must be able to qualify for and maintain a Government Travel Charge Card (GTCC).
Fitness	All Soldiers on FTNGD-OS on orders for greater than 180 days will take a record AFT twice a year.
Security Clearance	Must possess or be eligible to obtain and maintain a minimum-security clearance of SECRET.

SECTION III: APPLICATION REQUIREMENTS

Required Documents		Accepted Format(s) / Details
All Applicants	**Letter of Intent**	Memorandum format (*sample enclosed*).
	DA Form 1058	Application for FTNGD-OS, completed and signed by the unit commander, records custodian and applicant.
	Soldier Record Brief	Soldier Talent Profile (STP) (from IPPS-A).
	Medical Readiness (IMR)	MEDPROS Individual Medical Readiness report, printed within the last 30 days.
	Fitness Test (AFT/CFT)	Most recent, ATIS Printout or DA Form 705 (AFT Scorecard).
	Body Composition Assessment (WHtR)	ATIS Printout, DA Form 5500/5501, or Verification Memorandum from Unit.
	Police Record Check	DD Form 369 (2019), completed and signed.
	POSTA Certification	Signed POSTA Memorandum (*sample enclosed*).
	Retirement Points Accounting Statement	DA Form 5016 (from IPPS-A).
	Service Records	DD 214, NGB 22 *or* DA Form 1506, Statement of Service.

Application Submission Policies	
Accountability	**Any missing or expired mandatory documents must be formally explained using a brief, detailed Memorandum for Record (MFR) (*sample enclosed*).**
Unsolicited Documentation	Extra documents, including Letters of Recommendation, are prohibited and will not be forwarded to the selection board.

SECTION IV: INSTRUCTIONS FOR SUBMITTING APPLICATION

Emailed packets are preferred and must be submitted as a single PDF (no more than 2 attachments, not to exceed 12MB) to ng.mt.mtarng.list.j1-agr-applications@army.mil prior to 2400 MST on **05 November 2026**. Hand-carried packets must be received by HRO no later than 1630 MST on the closing date. Incomplete, late, or improperly formatted packets will not be considered. Soldiers who fail to comply with these procedures will be notified in memorandum format. Application packets become the property of the MTARNG and will not be returned. For questions regarding the application submission process, contact CW3 Ryan Baldry at (406) 324-3248 or via email at ryan.d.baldry.mil@army.mil.

SELECTION PROCESS & EQUAL OPPORTUNITY

After interviews, the Selecting Official will rate applicants and forward results to HRO-A for final approval and notification. The Montana National Guard is an Equal Opportunity Employer. Selection will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

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\\ HQ MTNG //
\\ OFFICIAL //
\\//////////////////////
KENNETH F. FECHTER
Col, MTANG
Human Resources Officer

DEPARTMENT OF THE ARMY
MONTANA ARMY NATIONAL GUARD
[ORGANIZATION]
STREET ADDRESS
CITY STATE ZIP

OFFICE SYMBOL DATE

MEMORANDUM FOR Selecting Official, Job Announcement _____

SUBJECT: Application for Position Vacancy

1. Request consideration for the position of _____, Job Vacancy Announcement # _____.

2. [Address specific qualifications you have for the position applied for. Highlight any pertinent information not evident in your application packet. Include applicable civilian experience that may enhance your ability to perform this mission].

3. [Identify when you would be available to assume this position and whether or not you are willing to work in more than one location. Provide the best daytime phone number and an email to reach you for the Selecting Official to set up an interview].

FIRST MI. LAST NAME
RANK, MTARNG
Position/Job Title

DEPARTMENT OF THE ARMY
MONTANA ARMY NATIONAL GUARD
[ORGANIZATION]
STREET ADDRESS
CITY STATE ZIP

OFFICE SYMBOL DATE

MEMORANDUM FOR Selecting Official, Job Announcement _____

SUBJECT: Explanation for Missing and/or Expired Documents

1. [Identify anything that you are missing in your application packet (i.e. current AFT, NCOERs, etc.) with an explanation as to why].

2. I can be contacted for any questions at [provide best contact phone number and email].

JOHN E. DOE
RANK, MTARNG
Position/Job Title

POSITIONS OF SIGNIFICANT TRUST AND AUTHORITY (POSTA) REQUIREMENTS

Note: Applicants for POSTA positions must meet all requirements listed below prior to becoming eligible for acceptance into the AGR program. If Applicants have favorable results in all State Level Checks, they can be hired in temporary ADOS status until NGB Level Checks are returned with favorable results.

State Level Checks/Requirements (COL (O6) Appointing Authority):

• Must be able to produce a favorable National Agency Check with Law and Credit (NACLC).

• Must complete a Department of the Army Sensitive Duty Assignment Eligibility Questionnaire (DA Form 7424).

• Must not be listed on the National Sex Offender Public Website, (http://www.nsopw.gov) verified and signed by the interviewing agency.

• Must provide written consent that authorizes Department of Defense to access criminal history record information for POSTA and receive favorable results from the Nationwide FBI Database digital fingerprint capture system check. This check is completed by the State Security Manager.

• Must complete a DD Form 369 for use in Police Records check.

• Must complete, and provide, a favorable Behavioral Health Interview (DA Form 3822).

NGB Level Required checks (POC ARNG-GSS/HRP):

• Must have favorable results, showing no Type I or Type II offense, as listed above:

o Department of Army Inspector General (DAIG)

o Criminal Investigation Division (CID)

o Office of Military Personnel File including Restricted Fiche Review (OMPF)

o Army Substance Abuse Program (ASAP)

ANNEX B: TYPE I AND TYPE II REPORTS OF UNFAVORABLE INFORMATION OR OFFENSES

****THESE CRITERIA APPLY TO MILITARY ONLY****

(SEE CIVILIAN SCREENING POLICY FOR CIVILIAN CRITERIA)

STATUS (PROVIDED FOR FUTURE CODING USE; C AND D INDICATE “CREDIBLE EVIDENCE”):

A. ALLEGED, NO INDICATION OF INVESTIGATION OR ACTION TAKEN
B. INVESTIGATION COMPLETE, NOT FOUNDED OR NOT SUBSTANTIATED
C. INVESTIGATION COMPLETE, FOUNDED OR SUBSTANTIATED
D. ADVERSE ACTION TAKEN (INCLUDING, BUT NOT LIMITED TO, CIVILIAN OR COURT-MARTIAL CONVICTION, LETTER/MEMORANDUM OF REPRIMAND, NON-JUDICIAL PUNISHMENT, RELIEF FOR CAUSE EVALUATION, ETC.)

TYPE I OFFENSES, ACTIVITY OR SITUATIONS (NO TIME LIMITATION):

1. SEXUAL HARASSMENT
2. SEXUAL ASSAULT (INCLUDING, BUT NOT LIMITED TO, VIOLATIONS OF UCMJ ARTICLES 80, 120, 120b AND 125)
3. DOMESTIC VIOLENCE (AS DEFINED IN AR 608-18, OR REF K) OR A CRIMINAL OFFENSE INVOLVING A CHILD OR CHILDREN
4. PANDERING
5. POSSESSION, DISTRIBUTION, RECEIVING OR VIEWING CHILD PORNOGRAPHY
6. ADULTERY
7. INCEST
8. PROSTITUTION
9. BESTIALITY
10. STALKING
11. SEXUAL ACTIVITY WITH A SUBORDINATE OR FRATERNIZATION OF A SEXUAL NATURE
12. ILLEGAL DRUG USE OR POSSESSION, TO INCLUDE ABUSE OF PRESCRIPTION MEDICATION AND SYNTHETIC DRUGS
13. ANY SPECIAL OR GENERAL COURT-MARTIAL CONVICTION OR ANY CIVILIAN CRIMINAL FELONY CONVICTION IN A SOLDIER'S CAREER (INCLUDING SISTER SERVICES COURT-MARTIAL CONVICTIONS)
14. PREVIOUS SEPARATION FROM ANY SERVICE FOR ANY TYPE I OFFENSE
15. CONDUCT IN VIOLATION OF ARMY'S POLICY REGARDING PARTICIPATION IN EXTREMIST ORGANIZATIONS OR ACTIVITIES
16. INITIAL ENLISTMENT WAIVERS FOR DEROGATORY INFORMATION RELATED TO ANY TYPE I OFFENSE LISTED ABOVE

TYPE II OFFENSES, ACTIVITY OR SITUATIONS (OVER A SOLDIER'S CAREER, UNLESS OTHERWISE SPECIFIED):

1. ALCOHOL ABUSE (AS DEFINED IN AR 600-85, OR REF I)
2. LARCENY/THEFT/FRAUD/BURGLARY
3. RELIEF FOR CAUSE NCOER OR OER WHILE IN CURRENT GRADE OR IN PAST 5 YEARS, WHICHEVER IS LONGER
4. PREVIOUS SEPARATION FROM ANY SERVICE FOR ANY TYPE II OFFENSE
5. INITIAL ENLISTMENT WAIVERS FOR DEROGATORY INFORMATION (NOT RELATED TO AN OFFENSE LISTED IN TYPE I)
6. ASSAULT (OF NON-RELATIVE OR DOMESTIC PARTNER) IN THE PAST 5 YEARS

ADMIN REPORTS THAT PRECLUDE INITIAL APPOINTMENT TO A POSITION OF TRUST:

1. SOLDIERS WHO ARE FLAGGED, BARRED TO REENLIST, OR CODED WITH ANY ADMINISTRATIVE INFORMATION INDICATING LEGAL INVESTIGATION IS UNDERWAY ARE PROHIBITED FROM INITIAL APPOINTMENT OR SERVICE IN A POSITION OF TRUST UNTIL THE FLAG, BAR OR CODE IS REMOVED.
2. SOLDIERS PENDING DETERMINATION BY A MEB/PEB/MAR2 PROCESS ARE NOT ELIGIBLE FOR APPOINTMENT AS A SARC/SHARP VA UNLESS FOUND FIT FOR CONTINUED DUTY.

SOLDIERS WITH A CURRENTLY REVOKED, DENIED OR SUSPENDED SECURITY CLEARANCE, OR WHO FAILED TO ATTAIN OR MAINTAIN A FAVORABLE NACLC INVESTIGATION ARE NOT ELIGIBLE FOR APPOINTMENT TO A POSITION OF SIGNIFICANT TRUST.

DEPARTMENT OF THE ARMY
MONTANA ARMY NATIONAL GUARD
[ORGANIZATION]
STREET ADDRESS
CITY STATE ZIP

OFFICE SYMBOL DATE

MEMORANDUM FOR JFHQS-MT, ATTN: HRO-A, 1956 Mt Majo St, Fort Harrison, MT 59636

SUBJECT: Certification on Non-Disqualification for Positions of Significant Trust and Authority (POSTA)

1. I certify I have read Annex B: Type I and Type II Reports of Unfavorable Information or Offenses to HQDA EXORD 193-14. I understand I must not be disqualified to hold a POSTA assignment under Annex B in order to be assigned to the position, JVA ARNG _____ for which I am applying. I also certify, to best of my knowledge, I am not disqualified from holding this position. I further understand if I am selected for the position and found to be disqualified, I will immediately be removed from the position and released from the AGR Program.

2. I have had an opportunity to contact the JAG office at 406-324-3325 to address any questions or concerns I have with passing the screening criteria and information addressed in Annex B.

FIRST MI. LAST NAME
RANK, MTARNG
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